



BETTER TOGETHER

How to Mark Attendance for Your Fellowship D-Group

1. After your D-Group meets, an e-mail is sent to the primary contact for your D-Group (the one who receives the emails when someone inquires about your D-Group). This email usually arrives about 8 hours after your D-Group meets.
2. Click the link in the email to go to the Group Life Page (See Screenshot *Page 2 below*)
3. Log in with your MyFellowship account (*Page 3*)
4. This opens the attendance section of the Group Life page (*Page 4*)
5. Check each person who was present (*Page 5*)
 - a. **Leave absent folks unchecked**
6. Close the browser; you're done!
 - a. No confirmation or submit button



Church Administrator <hostmaster@fellowshipar.com>

Monday, August 15, 2022 at 2:09 AM

To: Cameron Magby



Reminder: Group Attendance

Dear Cameron,

Please post attendance for your group. Each event below reflects an event where attendance for your group has not yet been posted.

Attendance Needed For:

[Cameron & Jenn Magby @ Cameron & Jenn Magby Meeting 08/14/2022]

This Email was sent to you by [Fellowship Bible Church]. You may need to allow your email client to display images for this email to display correctly. For more information please visit [\[\[Church_Ur\]\]](#).



English

Sign In

Don't have an account? [Sign up >](#)

Email, Mobile Phone or Username*

|email@example.com

Password*

Keep me logged in

[Forgot password?](#)

Sign In

powered by

 MinistryPlatform



Cameron & Jenn Magby Meeting @ 8/14/2022 5:30:00 PM

[Edit Meeting](#)

Description/Instructions

Description: This is our group's next scheduled meeting created automatically based on group settings.

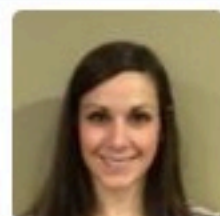
Details

End Date: 8/14/2022 7:30:00 PM

Attendance: 0/15

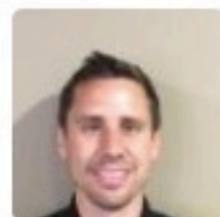
Sort by

First Name ▾

[Cancel Meeting](#)

Amber Leaton

*D-Group Member
Not Present*



Brad Johnston

*D-Group Member
Not Present*



Cameron Magby

*D-Group Leader
Not Present*



Cameron & Jenn Magby Meeting @ 8/14/2022 5:30:00 PM

[Edit Meeting](#) ✕

Description/Instructions

Description: This is our group's next scheduled meeting created automatically based on group settings.

Details




End Date: 8/14/2022 7:30:00 PM

Attendance: 10/15

Sort by **First Name** ▾

Search...

[Cancel Meeting](#)

<input checked="" type="checkbox"/>	 <p>Amber Leaton D-Group Member 04 Confirmed</p>	Present
<input type="checkbox"/>	 <p>Brad Johnston D-Group Member Not Present</p>	Absent
<input checked="" type="checkbox"/>	 <p>Cameron Magby D-Group Leader 04 Confirmed</p>	