# YOUR FIRST TIME IN FELLOWSHIP KIDS

### WHERE SHOULD I PARK?

On the Midtown campus, Fellowship Kids check-in kiosk is located just inside the main lobby. If you enter through the East doors (facing Mississippi St.), you'll have the easiest access to check-in and the stairway to Fellowship Kids classrooms.

# **HOW DO I REGISTER AND CHECK-IN MY CHILD?**

On your first Sunday in Fellowship Kids, you'll be asked to complete a short registration form so that we can assign your child to an appropriate group and make sure that we know any allergies or needs your child might have.

Once your child has been assigned to a group, you'll be given a nametag for your child and a pick-up tag with a security code that matches your child's nametag. One of our Welcome Team will gladly help you find the group location and assist you with the drop-off process.

After the service, your child will be ready for pick-up in the same location. The group leader will ask to see your pickup tag with the security code that matches the child's nametag. This pickup tag with security code is required for every child being picked up from Fellowship Kids.

# WHAT IF I LOSE THE PICKUP TAG FOR MY CHILD?

If you lose the pickup tag with security code, the group leader will ask you to return to the Check-In area to complete an Authorization to Release Form. The form requires that you show your driver's license and have a Fellowship Kids Staff or Team Leader signature. The process takes additional time, but we want to ensure the safety of every child in our care.

### **HOW ARE CLASSROOM ASSIGNMENTS MADE?**

Our groups are divided based on the age, mobility, or grade of the child, and we will work with you to put your child in a room that best meets their developmental needs, while maintaining a safe environment. Just down the hall from the Worship Center, we have the nursery and toddler classrooms. Classrooms for preschool through 6<sup>th</sup> grade are located downstairs in our Fellowship Kids hallway.

If your child has a same-age friend attending Fellowship Bible Church, let us know! We will make sure that they are assigned to the same group to enjoy the morning together.

# WHO WILL TEACH MY CHILD?

We have the most amazing leaders! These group leaders are committed to helping your child have the best morning of their week. Our policies require that every group has at least two leaders. Each leader has undergone a background screening and received training for their role in Fellowship Kids. We want every parent to feel an overwhelming assurance that your child is safe and loved while they are in Fellowship Kids!

### WHAT IF MY CHILD NEEDS ME DURING THE SERVICE?

If your child should need you during the service, we will attempt to find you in the worship center or contact you via text. This may be to ask a question, get your input on a need for your child, or have you return to the Check-in kiosk where a Staff or Team Leader will meet you to discuss the need.

# WHAT IF MY CHILD HAS SPECIAL CHALLENGES (NEEDS)?

We know kids want to be included with their peers, and we try do this to the greatest extent that is possible and comfortable for the child. We arrange for kids with special challenges to have a Buddy, and we provide special charts and tools to help them have a great experience in their group. We do not have a separate group or room for kids with special needs, but we do have areas for them to go to get a break, or get that extra energy worked out. Feel free to call to get more details on how we can welcome your child, or to share the wonderful strengths of your child, so that we can get to know them better.

## ARE THERE RESOURCES TO HELP ME FOLLOW UP ON WHAT MY CHILD IS LEARNING?

We're so glad you asked! Be sure to follow Fellowship Kids on social media (@FellowshipKidsAR) to get all the resources that will help you continue teaching your child from what they learned on Sunday.